

# INVITATION TO BID

## Addendum #1



Department Of Executive Services  
Finance and Business Operations Division  
**Procurement and Contract Services Section**  
206-684-1681 TTY Relay: 711

**ADDENDUM DATE: September 27, 2006**

ITB Title: **Janitorial Paper Supplies**

ITB Number: **06-073 AXC**

Revised Due Date/Time: **October 12, 2006 - 2:00 P.M.**

Buyer: Allen Cantara, [allen.cantara@metrokc.gov](mailto:allen.cantara@metrokc.gov), 206-263-5246

This addendum is issued to revise 06-073 AXC, advertised September 21, 2006 as follows:

1. Change the bid opening date from Thursday, October 5, 2006 to Thursday, October 12, 2006, at 2:00 P.M. exactly.
2. Add the following subsection:

#### **4.11 Insurance Requirements**

Prior to the award of a contract, the Contractor shall obtain and maintain the minimum insurance set forth herein for the duration of this contract for itself and any subcontractor performing work. By requiring such minimum insurance, the County shall not be deemed or construed to have assessed the risks that may be applicable to the Contractor under this Contract. The Contractor shall assess its own risks and, if it deems appropriate and/or prudent, maintain greater limits and/or broader coverage. The Contractor shall maintain limits and scope of insurance no less than:

General Liability \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage, and for those policies with aggregate limits, a \$2,000,000 aggregate limit;

Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage;

Workers' Compensation: Statutory requirements of the state of residency;

Employers Liability Stop Gap: \$1,000,000.

The County, its officers, officials, employees and agents are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of the Contractor in connection with this Contract. Use the above exact language on the Endorsement Form. **The County requires this Endorsement to complete the Contract.**

3. Subsection 6.4, Pricing, Schedule 1, Item #6; Change "01000" to read "02068"; Delete "350' ".
4. Subsection 6.4, Pricing, Schedule 1 Item #14, change the first sentence to read:  
"Toilette tissue, 2-ply bath tissue, 440rolls 605 sheets/roll, 4" x 4.25", Kimberly-Clark 04460, meets EPA recycling guidelines, or approved equal."